



## **REQUEST FOR QUOTE**

Dated: March 10, 2022

The Punta Gorda Housing Authority (PGHA) is seeking qualified companies or individuals for Pest Control and Termite Warranty Services at the following locations:

1. Oak Tree Village- The address is: 456 Martin Luther King, Punta Gorda, FL 33950. (30 family units)
2. Fitzhugh Commons- The address is: 322 and 328 Fitzhugh Commons, Punta Gorda, FL 33950. (4 units)
3. 318 Fitzhugh Avenue, Punta Gorda, FL 33950. (2 bedroom home)
4. 429 Showalter, Punta Gorda, FL 33950. (2 bedroom home)
5. 410,414,418 Helen St, Punta Gorda, FL 33950. (3 bedroom homes)

### **SCOPE AND SPECIFICATIONS:**

The PGHA is seeking qualified individuals or companies for Pest Control and Termite Warranty Services. The term of the contract is for one-year and will be renewable for four additional one-year periods. The quote should include the following:

- Name the individual(s) who will be conducting the services and their experience
- Cost for monthly pest control per unit.
- Cost for additional on call services for pest control. (Pest control to include roaches, wasps, spiders, mice, rats, etc.)
- Cost per unit for termite warranty.
- Cost per unit for annual termite inspection.

Please forward your quote no later than **Monday, April 28, 2022 at 1:00 p.m. (Eastern Standard time)** via e-mail or fax to:

**Debbie Leggins**

**Email: [debbie@puntagordaha.org](mailto:debbie@puntagordaha.org)**

**FAX: (941) 639-1753**

**Address: 340 Gulf Breeze Avenue, Punta Gorda, FL 33950**

If you have any question, please feel free to call me at the phone number above. **If the quote is submitted to the incorrect address or email or received after this date and time it will be rejected and will not be considered.**

*340 Gulf Breeze Ave, Punta Gorda, FL 33950*

*Phone (941) 639-4344 Fax (941) 639-1753*

*TTY (800) 955-8771*



## **TERMS AND CONDITIONS:**

### **AGREEMENT.**

Submission of a signed quote or emailing a quote will be interpreted to mean bidder, hereby agrees to all the terms and conditions set forth in all the pages of this Request for Quotations. Bidder's quote and Punta Gorda Housing Authority's award shall constitute a contract. A one year agreement will be issued to the successful bidder and there will be four (4) additional one year agreements possible as long as both parties agree it is in their best interest.

### **ASSIGNMENT OF RIGHTS OR OBLIGATIONS.**

Successful Bidder may not assign, transfer or sell any rights or obligations resulting from this quote without first obtaining the specific written consent of the Punta Gorda Authority.

### **CANCELLATION OF SOLICITATION.**

The Punta Gorda Housing Authority may cancel this solicitation at any time.

### **COMPLIANCE OR DEVIATION TO SPECIFICATIONS.**

It is understood that the materials, equipment or services offered by the bidder will meet all requirements of the specifications in this Request for Quotation (RFQ) unless deviations there from are clearly indicated in the pages of this solicitation, or in an attachment entitled "Exceptions to Specifications" submitted and signed by bidder's authorized representative. In order for the quote to be considered, an explanation must be made for each item in which an exception is taken, giving in detail the extent of the exception and the reason for which it was taken. Submittal of brochures or other manufacturers' literature as substitution for compliance/deviation information shall not be deemed to comply with this requirement and may be grounds for rejection of quote. Submittal of brochures or other literature as additional information is desirable. Bidder shall submit with his quote full descriptive data, including make and model specifications, general drawings (if applicable), brochures, and any other product or service information.

### **LAWS GOVERNING THE CONTRACT.**

This contract shall be in accordance with the laws of the state of Florida. Parties further stipulate that this contract was entered into in the County of Charlotte and the State of Florida is the only appropriate forum for any litigation resulting from breach hereof or any questions arising therefrom.

### **RIGHTS RESERVED.**

A. **Rejection.** The Punta Gorda Housing Authority reserves the right to reject any or all quotes or any part thereof, or to accept any quote or any part thereof, or to waive any informalities in any quote, whenever it is deemed to be in the best interest of the Housing Authority. The Authority also reserves the right to reject the quote of any bidder who has previously failed to perform adequately for the Authority or any other governmental agency.

B. **Cover.** Should the successful bidder fail to comply with the conditions of this quote or fail to complete the required work or furnish the required materials within the time stipulated, the Authority reserves the right to purchase the materials in open market, or to complete the required work, at the expense of the successful bidder.

C. **Severability.** If any provision, or any portion of any provision, of any contract resulting from this quote shall be held invalid, illegal, or unenforceable, the remaining provisions or portions of any provisions shall be valid and enforceable to the extent possible.

ATTACHMENT -A

Non-Collusion Affidavit of Prime Bidder/Subcontractor

The Punta Gorda Housing Authority, being the first duly sworn, deposes and says that:

1. He/she is \_\_\_\_\_ of \_\_\_\_\_  
(Owner, partner, etc.) (Company)

the Bidder that has submitted the attached Bid;

2. He/she is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

3. Such Bid is genuine and is not a collusive or sham Bid;

4. Neither the said Bidder nor any of its officers, partners, owners, subcontractors, agents, representatives, employees or parties in interest including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm or person to submit a sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix price or prices in the attached Bid or of any other Bidder, or to fix overhead, profit or cost element of the bid price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement and advantage against the Punta Gorda Housing Authority, or the owner of the property interested in the proposed contract;

5. No member of the Board of Commissioners, or other Officers of The Punta Gorda Housing Authority is directly or indirectly interested in the bid, or the work to which it relates, or in any portion of the profits thereof; and,

6. The price of prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees or parties in interest including this affiant;

7. I am/The Bidder is not indebted to The Punta Gorda Housing Authority in any form or manner.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Witness: \_\_\_\_\_

***ATTACHMENT B***

**U.S. Department of Housing and Urban Development-**

**HUD 5369-A Office of Public and Indian Housing-form HUD-5369-A (11/92)**

**Representations, Certifications, and Other Statements of Bidders**

**Public and Indian Housing Programs**

**Representations, Certifications, and Other Statements of Bidders Public and Indian Housing Programs**

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